Hello everyone –

I am providing two (2) links - one for the morning; one for the afternoon.

Tuesday, May 5                 (AM)     <https://attendee.gotowebinar.com/register/6906649766666062604>

Tuesday, May 5                 (PM)      <https://attendee.gotowebinar.com/register/3983495849642890508>

I will open registration for the AM session at 7:30 am; for the PM session at 12:30 pm.

You must  “register” on each of the GoToWebinar links listed above prior to the webinar date (the earlier, the better).  If you don’t already have the GoToWebinar app on your computer, you will be prompted to download the app.  You will automatically receive reminder emails one (1) day before and one (1) hour before each webinar.

*If you are attending the webinar ONLY for CE and/or CISR designation update credit, you DO NOT need to take an exam.  You can disregard this portion of the email.*

**Exam Availability**

Your exam will be accessed through The National Alliance’s Learning Management System (LMS).  **The exam will be available to you beginning at 12:01 am EDT on Monday, May 11th and will remain open until 11:59 pm EDT on Wednesday, May 13th.** You will have **65 minutes to complete the exam** once you begin.

**Exam Proctor**

CISR online exams require a proctor.  You need an individual to proctor you while you take the online exam.  The proctor will complete an affidavit after you submit the exam acknowledging that they served as a proctor for you and all rules and processes were followed accordingly.  Typically, the proctor must be a disinterested third party.  However, due to COVID-19 and social distancing, the disinterested third-party rule has been relaxed so you may use a family member and/or significant other as your proctor.

**Accessing the Exam**

During the exam window mentioned above, you will access the online exam via your PROfile page.  Your PROfile is your official CISR tracking platform through The National Alliance.  Use the link below to access your PROfile.  If you have not accessed your PROfile before or if you forget your login information, you can request it at this link.

<https://www.scic.com/customer/account/login>

*Note:  We suggest that you access your PROfile prior to the exam window opening so you can work out any login issues in advance.  This will avoid any added tension during the exam window.*

**The Exam – Step-By-Step**

1. Login to your PROfile.  After logging in, you will be taken to your homepage.
2. Click on “Online Courses” (top right portion of the screen with green arrow).  You are now entering the LMS.
3. Click on the green box in the middle of the screen with text “Launch Life & Health Essentials.”  You will be immediately taken to the exam.
4. Complete the exam – again, you have one hour.

**If you have any difficulty accessing your exam, please contact The National Alliance (800) 633-2165.**

Your results will be available almost immediately.

Stay well!

“See” you Tuesday!